



**North Fair Oaks Community Council**  
*A Municipal Advisory Council to the  
San Mateo County Board of Supervisors*

2600 Middlefield Road,  
Redwood City, CA  
650-363-1800  
www.nfoforward.org

Everardo Rodriguez, Chair  
Juan Carlos Prado, Vice-Chair  
Beatriz Cerrillo  
Brooks Esser  
Joanie Gillspie  
Linda López  
Jennifer Ruiz  
Blair Whitney  
Gabriela Ake  
Xitlali Curincita

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**May 27, 2021**

**7:00pm**

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The North Fair Oaks Community Council provides recommendations on the issues of community health, safety, welfare, public works and planning for the North Fair Oaks geographic area. It holds regular monthly meetings to address the needs of the community, act as a forum, and serve as an advisory body to the Board of Supervisors.

**Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor’s Executive Order N-29-20, and the CDC’s social distancing guidelines which discourage large public gatherings, this meeting was held via videoconference. It began at 7:00 PM and was accessed online at <https://smcgov.zoom.us/j/91675218907> or by calling 1 (877) 568-4106 for Spanish.**

## **1. ROLL CALL**

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**Present:** Chair Brooks Esser, Vice Chair Juan Carlos Prado, Council Member Beatriz Cerrillo, Council Member Linda Lopez, Council Member Jennifer Ruiz, Council Member Joanie Gillspie, Council Member Blair Whitney, Council Member Everardo Rodriguez, Youth Council Member Xitlali Curincita, and Youth Council Member Gabriela Ake.

**Staff Present:** Justin Mates, Deputy County Manager; Deputy County Counsel Tim Fox; Office of Community Affairs: Emma Gonzalez and Jennifer Mora.

## **2. Public Comment**

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- None

## **AGENDA**

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### **3. Swearing-in of New Youth Councilmembers**

### **4. Report Out**

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| <p><b>a. Supervisor’s Report</b>, presented by Maggie Cornejo, Legislative Aide to Supervisor Warren Slocum:</p> |
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- A “Back to School” Facebook Live event was held to provide information about benefits and programs for children to go back to school.
- Another Live event will be held June-July with CARON and Redwood City Together to provide information about COVID-19 vaccinations among the youth.

**b. County Manager’s Report**, presented by Justin Mates, Deputy County Manager:

- New incentive program from the state of California: Vax for the Win, was developed to increase the numbers of vaccinated folks. Win cash prizes if you get vaccinated.
- COVID-19 vaccinations will be available at the San Mateo County Fair on the weekends.
  - Will receive a \$20 food voucher and free admission for yourself and household members under 12 years old.

**c. Council Member’s Report**, presented by Brooks Esser, Chair Member; Linda Lopez, Council Member; Ever Rodriguez, Council Member; Blair Whitney, Council Member.

- Esser: Board of Supervisors revised the firework ordinance by adding fines and strict liability on May 4, 2021. There will be a presentation about this ordinance in July’s Council meeting.
- Esser: The Middlefield Road Improvement Project has begun.
  - Sewer pipe replacements is the first task in the project.
  - Updates on the project is expected to be presented in June’s Council meeting.
- Lopez: Climate Ready North Fair Oaks is open to gain more involvement in Climate Ready strategies for North Fair Oaks. Reach out to Council Member Linda Lopez if interested.
- Rodriguez: The Multi-Jurisdictional Local Hazard Mitigation Plan will be updated and renewed per FEMA’s requirements.
  - An Emergency Plan will be implemented to address fires and earthquakes.
- Rodriguez: Police Activities League (PAL) is in the works of developing a podcast.

**5. Presentation: Supervisorial District Lines Advisory Committee**

<p>Presented by Justin Mates, Deputy County Manager</p>	<ul style="list-style-type: none"> <li>• County’s Supervisorial district should remain substantially equal in population based on the data from the 2020’s federal census.</li> <li>• The Supervisorial District Lines Advisory Commission was formed by the Board of Supervisors. Applications are open for 11 new commissioners.</li> <li>• Commission will draft district boundaries to the Board and will finalize a map by approximately November 2021.</li> </ul>
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	<ul style="list-style-type: none"> <li>○ Public hearings will be held before finalizing a map.</li> <li>● Commission’s goal is to be formed as geographically diverse and consistent with County’s values on diversity, equity, and inclusion. <ul style="list-style-type: none"> <li>○ League of Women Voters will recommend candidates to the Board of Supervisors, who will make the final decision.</li> </ul> </li> <li>● Applications are due June 4<sup>th</sup> 2021 at 5:00 p.m.</li> <li>● All residents of San Mateo County are eligible to apply <ul style="list-style-type: none"> <li>○ Voter eligibility is not required.</li> </ul> </li> <li>● Applications will be reviewed by the League of Women’s Voters.</li> </ul> <p><b>Informational Presentation. No Council Motion Required.</b></p>
Council Member’s Comment(s)	<ul style="list-style-type: none"> <li>● Council Member Prado, Council Member Rodriguez, and Council Member Lopez.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>● None</li> </ul>

## 6. Presentation: Gun Licensing Ordinance

Presented by Lauren Carroll, County Counsel Office	<ul style="list-style-type: none"> <li>● Existing firearm dealer regulations has been updated. <ul style="list-style-type: none"> <li>○ Regulation will be more rigorous in security standards and background checks.</li> </ul> </li> <li>● Ordinance only applies to unincorporated areas (ex. NFO) <ul style="list-style-type: none"> <li>○ Unlikely to lead new dealers in NFO</li> </ul> </li> <li>● Going before the Board of Supervisors on June 8</li> <li>● State Law <ul style="list-style-type: none"> <li>○ Lets local governments impose stricter licensing regulations, hence updated firearm dealer ordinance in SMC.</li> </ul> </li> <li>● Updated firearm dealer ordinance in San Mateo County: <ul style="list-style-type: none"> <li>○ Any dealer selling, leasing, or transferring any firearm or ammunition must obtain a license (renewed annually) by the County Manager.</li> <li>○ All applicants must pass a rigorous background check.</li> <li>○ Businesses will need to have an additional security features such as steel bars over windows and air vents, secure storage of firearms and ammunition, rigorous security systems (alarms and videos), limited business hours, and liability insurance.</li> <li>○ Business locations CANNOT be less than 200 ft from residences; 600 ft from schools, community centers, or places of worship; 1,000 ft from schools, day care centers, youth centers, and parks; 1,000 ft from any existing</li> </ul> </li> </ul>
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	<p>licensee.</p> <p><b>Motion to endorse the proposed firearm dealer ordinance: Chair Member Esser / Second: Vice Chair Prado</b></p> <p><b>Verbal roll call vote was taken:</b>  Yes: 7- Esser, Prado, Cerrillo, Gillespie, Lopez, Rodriguez, Ruiz  No: 0  Abstain: Whitney  Absent: 0</p>
Council Member's Comment(s)	<ul style="list-style-type: none"> <li>• Council Member Lopez, Council Member Rodriguez, and Council Member Whitney.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>• None</li> </ul>

**7. Recommendation on 807 Marsh Road for a Home Improvement Exception (HIx) to reduce the right-side setback for a rear addition to 3'1" to match existing home where 5 feet is 5 required. An Off-Street Parking Exception (OSPx) is also recommended to permit the addition without an additional covered parking space.**

Presented by Kanoa Kelley, Planning and Building	<ul style="list-style-type: none"> <li>• Project Description: Recommendation to the Community Development Director for the consideration of a Home Improvement Exception, pursuant to Section 6531 of the County Zoning Regulations, to reduce the right side yard setback to 3 feet where 5 feet is required and an Off Street Parking Exception, pursuant to Section 6120 of the County Zoning Regulations, to waive the additional covered parking space required due to the expansion proposed at 807 Marsh Road in the unincorporated North Fair Oaks area of San Mateo County.</li> <li>• Project proposal: <ul style="list-style-type: none"> <li>○ Add two additions to the home – totaling to 669.7 sq.ft. <ul style="list-style-type: none"> <li>▪ 1 bedroom and 1 off-street parking exception.</li> <li>▪ Proposed for a little over 3 feet for a right setback.</li> </ul> </li> <li>○ Project meets R-1/S-73 development standards.</li> <li>○ Except for the right setback, hence Home Improvement Exception.</li> </ul> </li> </ul> <p><b>Motion to recommend approval of the Home Improvement Exception and the off-street parking exception: Council Member Whitney / Second: Chair Member Esser</b></p> <p><b>Verbal roll call vote was taken:</b>  Yes: 10- Esser, Prado, Cerrillo, Gillespie, Lopez, Rodriguez, Ruiz, Whitney, Ake, Curincita  No: 0</p>
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	Abstain: 0 Absent: 0
Council Member's Comment(s)	<ul style="list-style-type: none"> <li>Vice Chair Prado, Council Member Gillespie, Council Member Lopez,</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>Holly Boyd</li> </ul>

**8. Consideration on 2700 Blenheim Avenue for an Off-Street Parking Exception, to allow for two tandem uncovered parking spaces plus a third uncovered parking space, where five independently accessible covered parking spaces are required, in conjunction with the addition of one bedroom to each unit of a 3-unit apartment complex.**

Presented by Olivia Boo, Planning and Building	<ul style="list-style-type: none"> <li>Project Description: Consideration of an Off-Street Parking Exception, pursuant to Section 6120 of the San Mateo County Zoning Regulations, to allow for two tandem uncovered parking spaces plus a third uncovered parking space, where five independently accessible covered parking spaces are required, in conjunction with the addition of one bedroom to each unit of a triplex , and an addition of 235 sq. ft. to the triplex, located at 2700 Blenheim Avenue, in the unincorporated North Fair Oaks area of San Mateo County.</li> <li>Project Proposal: <ul style="list-style-type: none"> <li>Add one new bedroom to each unit. <ul style="list-style-type: none"> <li>Totaling 325 sq. ft. to the entire triplex.</li> </ul> </li> <li>Existing two car garage will be retrained.</li> <li>Rendition of existing elevation.</li> <li>Instead of the available 2 uncovered tandem space, a third uncovered parking space is proposed in the existing driveway.</li> </ul> </li> </ul> <p><b>Motion to approve the off-street parking exception for 2700 Blenheim Ave: Chair Member Esser / Second: Vice Chair Prado</b></p> <p><b>Verbal roll call vote was taken:</b>  Yes: 10- Esser, Prado, Cerrillo, Gillespie, Lopez, Rodriguez, Ruiz, Whitney, Ake, Curincita  No: 0  Abstain: 0  Absent: 0</p>
Council Member's Comment(s)	<ul style="list-style-type: none"> <li>Council Member Whitney, Council Member Rodriguez, and Council Member Prado.</li> </ul>

Public Comment	<ul style="list-style-type: none"> <li>• None</li> </ul>
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**9. Presentation: Fair Oaks Clinic Update on Vaccination Rollout**

Presented by Rakhi Singh, Supervising Physician & Linda Franco, Clinic Manager	<ul style="list-style-type: none"> <li>• Services offered at Fair Oaks Clinic: <ul style="list-style-type: none"> <li>○ Adult primary care, Pediatrics, OB/GYN, Dental, Optometry, Physical Therapy, Specialty Care, and Cardinal Pharmacy.</li> </ul> </li> <li>• Pfizer (12 years and up) and Moderna &amp; Janssen (18 years and up).</li> <li>• San Mateo Medical Center Vaccine Data: <ul style="list-style-type: none"> <li>○ <u>All census tracts</u>: 38.8% are fully vaccinated, 10.1% partially vaccinated, and 47.3% not vaccinated.</li> <li>○ <u>By Age</u>: 75+ are 59% fully vaccinated, 65-74 are 60% fully vaccinated, 50-64 are 50% fully vaccinated, 16-49 are 35% fully vaccinated.</li> </ul> </li> <li>• There's more supply than demand for vaccination. <ul style="list-style-type: none"> <li>○ Working in order to increase vaccination rates through mass vaccination clinics, schools, churches, community centers, and homebound individuals.</li> </ul> </li> <li>• 76.1% of those ≥16 have had at least one dose in SMC.</li> <li>• 90.6 of those ≥65 have had at least one dose in SMC.</li> <li>• Fair Oaks Health Center has a vaccine clinic everyday (M-F). <ul style="list-style-type: none"> <li>○ Weekend clinics available as well and provide vaccinations during in-clinic visits.</li> </ul> </li> <li>• NFO Clinics: <ul style="list-style-type: none"> <li>○ County clinic every Sunday through June at Fair Oaks Health Center</li> <li>○ San Mateo Medical Center every Wednesday 11:30a-7:30p at Fair Oaks Health Center</li> <li>○ School based: Hoover School 5/27 and Sequoia High School 5/28.</li> </ul> </li> <li>• There's a need to encourage patients to receive the vaccine and promote open conversation, understanding, and education.</li> </ul> <p><b>Informational Presentation. No Council Motion Required.</b></p>
Council Member's Comment(s)	<ul style="list-style-type: none"> <li>• Council Member Lopez, Vice Chair Prado, Council Member Rodriguez, Council Member Cerrillo.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>• None</li> </ul>

**10. Presentation: Middlefield Road SMART Street Project**

Presented by Ulysses Vinson & Michael Wentworth, Information Services Department	<ul style="list-style-type: none"> <li>• <u>Middlefield Road Vision</u>: The Middlefield corridor is a lively street for North Fair Oaks residents. It is a safe, vibrant and friendly gathering place for the local community to come together to hang out with friends and family, shop, dine and conduct business. Smart city technology, data and innovation will contribute to the sense of community, augment the resident and community user experience, and reinforce the outcomes desired by the community.</li> <li>• Middlefield Road Experience (Smart Solutions) <ul style="list-style-type: none"> <li>○ Will include: Smart Parking, SMC Public WiFi, Smart Trash, digital bus stop, pedestrian analytics, community fiber network, Smart Streetlights, air quality monitor, traffic monitoring, Smart Bench, and a Smart Kiosk/digital signage.</li> </ul> </li> </ul> <p style="background-color: yellow;">Informational Presentation. No Council Motion Required.</p>
Council Member's Comment(s)	<ul style="list-style-type: none"> <li>• Council Member Rodriguez, Council Member Whitney, Council Member Lopez, and Council Member Prado.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>• None</li> </ul>

The meeting adjourned at 9:30pm

**Next Council Meeting:**  
Thursday, June 24, 2021; 7 p.m. to 9 p.m.

For more information on future meetings, agendas, minutes, and presentations/presentation materials, please visit:

<https://cmo.smcgov.org/north-fair-oaks-community-council-meeting-agendasminutes>