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*A Municipal Advisory Council to the  
 San Mateo County Board of Supervisors*



Laura Caplan, Chair  
 Rafael Avendano  
 Beatriz Cerrillo  
 Jenny Corral  
 Nereyda Guzman, Youth  
 Linda Lopez  
 Dale Miller  
 Manuel Ramirez  
 John Shott  
 Esperanza Vázquez

**North Fair Oaks Community Council  
 Meeting Minutes  
 Date: 11/21/13  
 Time: 7:00 p.m.  
 Location: Fair Oaks Community Center Multi-Purpose Room**

Issue	Discussion	Decision/ Next Step/Action
<b>Roll Call</b>	Present: Laura Caplan, Linda Lopez, Nereyda Guzman, Beatriz Cerrillo, Manuel Ramirez, Dale Miller, Jenny Corral, Rafael Avendano, Esperanza Vasquez,  Absent: John Shott	
<b>Public Comment</b>	None	
<b>Approval of Minutes</b>	Minutes for the NFOCC meetings dated:  Councilmember Linda Lopez made a motion to approve the minutes for October 24, 2013 Councilmember Manuel seconded the motion  Councilmember Dale Miller made the motion to approve the minutes for November 14, 2013 Councilmember Linda Lopez second the motion  The Council unanimously approved minutes for both of the meetings.	
<b>Supervisor's Report</b>	Irving Torres, Legislative Aide to Supervisor Warren Slocum, reported the following: <ul style="list-style-type: none"> <li>• Supervisor Slocum invited the Council to the North Fair Oaks Community Potluck. The Potluck will be held on December 17<sup>th</sup> at the Fair Oaks Community Center. The event is organized and sponsored</li> </ul>	Irving will follow-up on providing information on both Bayshore Villa and 180 Buckingham

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	<p>by the Siena Youth Center, Sheriff Activities League, CARON, and Supervisor Slocum's Office. The San Mateo Credit Union is helping to sponsor the event. Each of the organizations will be recognizing outstanding leaders from the respective organizations. The Supervisor will also be presenting the Ruben Barrales Award to recognize an outstanding leader in the North Fair Oaks community.</p> <ul style="list-style-type: none"> <li>• Code For America has partnered up with the Human Services Agency to develop an application called SMC Connect. The application provides information to help people find free food, housing, clothes, medical care, jobs, and other human services in San Mateo County. Visit the website at <a href="http://smc-connect.org">smc-connect.org</a></li> <li>• Supervisor Slocum attended a community meeting at Bayshore Villa. The meeting was an opportunity for tenants to talk with representatives from the mobile home park to hear about issues and work with the tenants to figure out some solution to their problems. The representatives have agreed to look into the matter and set up another meeting in January to follow-up with the issues that they have made to them.</li> <li>• Supervisor Slocum will be touring the Fair Oaks Health Center Dec. 2. Irving Torres noted that he will be looking to see whether the Council has also been invited to the tour on December 2<sup>nd</sup>.</li> <li>• In the first week in December, Supervisor Slocum's Office will be hosting a meeting along with public officials from Environmental Health, the Sheriff, and Planning and Building to hear concerns from the tenants of 180 Buckingham. The meeting will be a chance to hear about their living conditions and provide information about health and safety.</li> <li>• Carol Marks of Supervisor Slocum's Office coordinated a write-a-thon to teach community leaders how to add content to the new North Fair Oaks community website that will soon be launching. Numerous agencies and community members attended and inputted information onto the website.</li> <li>• Janet Davis, North Fair Oaks property owner, mentioned the approval by the Board of Supervisor on the proposed installation of streetlights in the vicinity of Stanford Ave, Hurlingame Ave, Warrington Ave, Halsey Ave, and Northside Ave.</li> </ul>	
<p><b>Councilmember's Report</b></p>	<p>Councilmember Dale Miller mentioned an application called MyWaste, which allows you to identify garbage collection in the area. The application also links you to resources that tell you where to dispose of different types of trash.</p> <p>Chair Laura Caplan mentioned that the Council has divided into two committees: CSA-8 and Illegal Dumping. The committees held their first</p>	

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	<p>meeting at their study session last week.</p> <p>Councilmember Manuel Ramirez mentioned that Grand Boulevard Initiative awarded the NFO Community Plan for the vision. Councilmember Beatriz Cerillo, Supervisor Slocum, and Manuel Ramirez attended the ceremony to accept the award.</p> <p>Councilmember Linda Lopez mentioned that both the CSA-8 and Illegal Dumping committee meetings are open to the public. For those interested, they can contact Irving Torres for a schedule of the meeting times and dates. The meeting dates for CSA-8 committee will run from November to April and the Illegal Dumping will go from 2-4 months.</p>	
<p><b>Sheriff's Report</b></p>	<p>Lt. Tim Reid gave a quarterly report to the Council from the period October 1<sup>st</sup> to November 21<sup>st</sup>. There were a total of 153 reports, over a 1,000 dispatch calls, two robberies, 15 assaults, 7 burglaries, 9 DUI , 18 abandon vehicles and 35 vehicles were towed; 569 citations were issued.</p> <p>Lt. Reid also mentioned that the total number of arrests were:</p> <p>13 felony arrests 32 misdemeanor</p> <p>Lt. Reid also reported that Aroma Spa is now closed. Their license has been revoked and the business has filed for an appeal. The review is set sometime on January.</p> <p>Janet Davis stated that the crime report website does not report in a timely manner and that case numbers skip. Lt. Reid stated that he does not know and will look into the matter.</p> <p>Janet Davis also asked if there were any written reports on Illegal Dumping.</p> <p>Lt. Reid stated that he does not know.</p> <p>Councilmember Linda Lopez asked if the 569 citations during the six week period were all for street sweeping.</p> <p>Lt. Reid said 364 citations were for street sweeping.</p> <p>Councilmember Manuel Ramirez asked who enforces blocking sidewalks and who enforces it.</p> <p>Lt. Reid said the Sheriff does the enforcement.</p> <p>Councilmember Esperanza asked about the incident at Garfield Elementary School.</p> <p>Lt. Reid clarified that the school was on lockdown because the deputies were looking for a suspect with a gun in the area.</p>	<p>Lt. Reid will look into the crime report question.</p>

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<p><b>California Highway Patrol Report</b></p>	<p>Captain Mike Maskarich mentioned that there will be an enforcement campaign on November 23<sup>rd</sup> and that California Highway Patrol will be collaborating through numerous agencies to check DUI.</p> <p>Captain Maskarich stated that there was a slight increase in traffic collisions this year as compared to last year. There was a total of 106 collisions: 16 were Driving Under the Influence as compared to last year when there were 7.</p> <p>Rafael Avendano asked for more information about the November 23<sup>rd</sup> campaign.</p> <p>According to Captain Maskarich, 23 law enforcement agencies in San Mateo County are working on awareness, detection, and apprehension strategies. There are grants to increase more patrol officers going out to identify driving under the influence to get them off the road.</p> <p>Councilmember Jenny Corral asked if there is going to be patrol officers in the North Fair Oaks area.</p> <p>Captain Maskarich stated that there will be checkpoints in the North Fair Oaks area.</p>	
<p><b>Code Enforcement Report</b></p>	<p>Ana Santiago provided the Council with information that Councilmember Linda Lopez requested at the last meeting. Ana Santiago explained that addresses are not included on the list because the request needs to be written for a Public Records Act. Tidemark, the Planning Dept's database is being phased out and a new one will be implemented with the new website and business system.</p> <p>Currently, they are recruiting for a Spanish-speaking code enforcement officer.</p> <p>Ana asked the members to give her a call and report violations if they see them.</p> <p>Councilmember Beatriz Cerrillo closed down an auto body business that was always causing traffic jam and the parents were very excited and safe for the children to walk on the sidewalk.</p> <p>Councilmember Rafael Avendano also thanked Ana Santiago for her work as well.</p> <p>Councilmember Manuel Ramirez thanked Ana Santiago for the issue with the restaurant and asked what was the basis for their shut down.</p> <p>Ana Santiago stated that she was able to cite them.</p> <p>Ana Santiago also mentioned that state agencies and Environmental Health are now investigating the Junk General matter and that it will take some time to move forward with the process of getting a warrant. Ana stated that Junk</p>	

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	<p>General had asked for an appeal on their \$38,000 fine.</p> <p>Councilmember Linda Lopez asked for clarification on the report and if the code enforcement list is accurate.</p> <p>Ana Santiago said that currently there are currently six open cases out of a total of 247 reported cases last year.</p> <p>Chair Laura Caplan asked if the enforcement citation have made an impact.</p> <p>Ana Santiago stated that it has made a huge difference.</p>	
<p><b>Update on “Stanford in Redwood City” Project and implications for the surrounding North Fair Oaks area</b></p>	<p>Chair Caplan said that unfortunately the representative from Stanford said that she would not be able to attend tonight’s meeting.</p> <p>Councilmember Linda Lopez recommended that the Council seek funds for neighborhood enhancement, employment opportunities, and signage onto the Stanford campus. She would like the Council to formulate a proposal and an approach for sitting down with Stanford to look into the possibilities.</p> <p>Chair Caplan also suggested that the Council could schedule a Study Session and to look into the matter.</p>	
<p><b>Presentation on the Sheriff Activities League</b></p>	<p>Barbara Bonilla, Executive Director for the Sheriff Activities League (SAL), provided an overview of SAL:</p> <p>SAL is a organization which provides elementary school children opportunities to participate in sports programs and art activities during after school hours and occasional weekend events. Their overall goal is to bond cops and kids together. SAL focuses on five areas: positive partnerships, Healthy Kids, mentoring, leadership training, and character development. SAL is also known for their sports program, they make an effort to employ people from the North Fair Oaks area.</p> <p>Councilmember Linda Lopez asked if SAL collaborates with juvenile probation.</p> <p>Barbara Bonilla said that SAL focuses more on prevention, positive role models and activities for youth.</p> <p>Councilmember Linda Lopez asked if SAL works with the Boys and Girls Club.</p> <p>Barbara said yes, that the Boys and Girls Club are involved through the sports league.</p> <p>Councilmember Linda Lopez asked where the homework assistance program is located.</p> <p>Barbara said that it is located at their office which is located at 3151 Edison Ave.</p> <p>Councilmember Linda Lopez also asked where a person who was interested in</p>	

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	<p>working at SAL could apply.</p> <p>Barbara recommended that they contact her directly.</p> <p>Councilmember Rafael Avendano noted that SAL has done tremendous work.</p>	
<p><b>Update on NFO Community Plan Workgroup</b></p>	<p>Lilia Ledezma is the outreach coordinator consultant for the NFO Community Plan. She provided a report and overview on the outreach and engagement that is currently being developed and implemented to support the implementation phase of the community plan.</p> <p>The outreach and community workgroup is working with a number of local partners:</p> <ul style="list-style-type: none"> <li>• Over 25 community organizations comprised of education, leadership, faith, social and health services, and the local business sector</li> <li>• Funders are Kaiser Permanent and county of San Mateo County.</li> </ul> <p>Communication strategies include:</p> <ol style="list-style-type: none"> <li>1. A one-page quarterly newsletter (online and in print) in both English and Spanish.</li> <li>2. Meetings with targeted groups</li> <li>3. Person to person contacts</li> </ol> <p>Lilia also mentioned that they have set up a Youth Academy for the youth to learn about the community plan and to assume a leadership role in teaching others about the plan, acting as community ambassadors. The youth ambassadors also hosted a community event to educate more than 100 community members about the community plan.</p> <p>Councilmember Dale Miller asked how large the database is.</p> <p>Lilia said that there were a total of 270 emails. Lilia also sent email to the 25 partner organizations that would pass the message through their database as well.</p> <p>Lilia also mentioned that Council is welcome to join any of the NFO working groups.</p>	
<p><b>Presentation on the Mental Health Association of San Mateo County</b></p>	<p>Melissa Plate, Executive Director for the Mental Health Association of San Mateo County, stated that their office is in Redwood City at 2868 Spring Street. They are a non-profit organization that runs a variety of programs that serve people who are affected by mental illness and HIV/AIDS.</p> <p>Melissa mentioned that the organization has recently purchased a property on 5<sup>th</sup> and Waverly. The building will provide supportive housing for those below the median-income level and affected by mental illness.</p> <p>There will be a total of 15 studio apartments for those who are mentally ill and can live independently.</p>	

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	<p>The intent is to be good community members. Melissa also mentioned that they are applying for a Planned Unit Development (PUD) and that the facility will be two stories. She also welcomed the Council to drive-by and visit their other locations.</p> <p>Chair Laura Caplan asked if the units will be subsidized.</p> <p>The answer was yes; Ms. Platte is actively looking for tax credits. She will be applying to Housing for additional funds.</p> <p>Chair Laura Caplan asked if the recreational services will be available to the community.</p> <p>Melissa Platte said that the services would be available to the community on specific dates/times.</p> <p>Chair Laura Caplan asked how many are in needs of services.</p> <p>Melissa said that there are far too many people who are in need of housing. The screening process is intense and the organization gives preferences for those living in the area.</p> <p>Linda Lopez asked if they Mental Health will be applying for funds and when is the timeline for community notification.</p> <p>Melisa Platte said that they have applied for funding for the 2014-15 year; at this time there is no timeline.</p> <p>Laura Caplan asked if the organization provides other services.</p> <p>The response: Social and recreational services and community friends programs are provided.</p> <p>Jenny Corral asked if Melissa Platte considers Cedar House a success.</p> <p>Melissa Platte acknowledged that is was and it is helping to fill a critical housing need.</p>	
<p><b>Discussion about electing officers for 2014</b></p>	<p>Chair Laura Caplan reminded the Council that on January there will be nominations for Chair and Vice-Chair; the voting will take place in February.</p>	
<p><b>Discussion on Holiday retreat and/or potluck to the Council</b></p>	<p>Chair Laura Caplan asked if the Council was interested in having their own community potluck.</p> <p>Councilmember Ramirez and Miller both said it would be best that the Council join the NFO Community Potluck on December 17<sup>th</sup> citing the busy holiday schedules.</p>	

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<b>Adjournment</b>	Councilmember Ramirez made a motion to adjourn; Councilmember Esperanza Vasquez seconded the motion.  Meeting was adjourned at 8:56p.m.	

<b>Next Meeting</b>
<b>Date: North Fair Oaks Community Council Study Session 1/16/14</b> <b>Time: 7:00 p.m.</b> <b>Location: TBD</b>