

Planning Commission

DISTRICT 1: Kumkum Gupta
DISTRICT 2: Frederick Hansson
DISTRICT 3: Lisa Ketcham
DISTRICT 4: Manuel Ramirez, Jr.
DISTRICT 5: Carlos Serrano Quan



County Government Center

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Notice of Public Hearing

SAN MATEO COUNTY PLANNING COMMISSION

MEETING NO. 1729

Wednesday February 22, 2023

9:00 a.m.

*** BY VIDEOCONFERENCE***

<https://smcgov.zoom.us/j/92439416680>

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act (Brown Act) in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. On June 11, 2021, the Governor issued Executive Order N-08-21 extending the suspension of those provisions to September 30, 2021. On September 16, 2021, the Governor signed AB 361, a bill that formalizes and modifies the teleconference procedures implemented by California public agencies in response to the Governor's Executive Orders addressing Brown Act compliance during shelter-in-place periods. AB 361 allows local governments to continue to conduct virtual meetings as long as there is a gubernatorially-proclaimed public emergency in combination with adopted findings that meeting in person would present risks to health. Thus, pursuant to AB 361, the public meetings of the Planning Commission will continue to be conducted exclusively via Zoom as long as it is found that conducting in-person meetings would present an imminent risk to the health and safety of attendees.

PUBLIC PARTICIPATION:

Written Comments:

Members of the public may provide written comments by email to planning_commission@smcgov.org, and should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.

The length of the emailed comment should be commensurate with the 5 minutes customarily allowed for verbal comments, which is approximately 300-400 words. To ensure your comment is received and read to the Commission for the appropriate agenda item, please submit your no later than 5:00 p.m. the day before the meeting. The County will make every effort to read emails received after that time but cannot guarantee such emails will read into the record. Any emails received after the deadline which are not read into the record will be provided to the Commission after the meeting and become part of the administrative record.

Individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Janneth Lujan, Planning Commission Secretary, by 10:00 a.m. on the day before the meeting at jlujan@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

SPOKEN COMMENTS:

1. Spoken public comments will be accepted during the meeting through Zoom. **Please read the following instructions carefully:**

The February 22, 2023, the Planning Commission meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/92439416680> . The meeting ID is 924 3941 6680.

The February 22, 2023, Planning Commission meeting may also be accessed via telephone by dialing +1 669 900 6833 (Local). Enter the meeting ID: 924 3941 6680 press #. (Find your local number: <https://smcgov.zoom.us/j/92439416680>).

2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up to date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Planning Commission Chair or Planning Commission Secretary calls for the item on which you wish to speak, click on "raise hand." The Secretary will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

CORRESPONDENCE TO THE COMMISSION:

Planning Commission
455 County Center, 2nd Floor
Redwood City, CA 94063
Email: planning_commission@smcgov.org

Janneth Lujan
Planning Commission Secretary
Email: jlujan@smcgov.org

MATERIALS PRESENTED FOR THE HEARING:

Applicants and members of the public are encouraged to submit materials to the Planning Commission. All materials (including but not limited to models and pictures) submitted on any item on the agenda are considered part of the administrative record for that item and must be retained by the Commission Secretary until such time as all administrative appeals are exhausted and the time for legal challenge to a decision on the item has passed. If you wish to retain the original of an item, a legible copy must be left with the Commission Secretary. The original or a computer-generated copy of a photograph must be submitted.

DECISIONS AND APPEALS PROCESS:

Decisions made by the Planning Commission are appealable to the Board of Supervisors when an appeal is provided by law or regulation. The appeal fee is \$616.35 which covers additional public noticing. Appeals must be filed no later than ten (10) business days following the hearing. These can be sent via email to planning_commission@smcgov.org or at the San Mateo County Planning Counter located at 455 County Center, 2nd Floor, Redwood City. **The appeal date for this meeting is March 8, 2023.**

AGENDAS AND STAFF REPORTS ONLINE:

To view the agenda, please visit our website at <https://planning.smcgov.org/planning-commission>, the staff report, and maps will be available on our website one week prior to meeting. For further information on any item listed below, please contact the Project Planner indicated.

NEXT MEETING: The next Planning Commission meeting will be on **March 8, 2023.**

Pledge of Allegiance

Roll Call: Commissioners: Gupta, Hansson, Ramirez, Ketcham, Serrano Quan
Staff: Monowitz, Fox, Montes

Oral Communications to allow the public to address the Commission on any matter not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time. **Speakers are customarily limited to 5 minutes.** Please follow the instructions explained above regarding the spoken public comments process.

CONSENT AGENDA

9:00 a.m.

1. Consideration of the Minutes of the Planning Commission Hearings for January 25, 2023, and February 8, 2023.
2. Resolution to Make Findings that, as a Result of the Continuing Covid-19 Pandemic State of Emergency Declared by Governor Newsom, Meeting in Person for Meetings of the Planning Commission Would Present Imminent Risks to the Health or Safety of Attendees.

REGULAR AGENDA

9:00 a.m.

3. **Owner:** Edwin Medios
Applicant: Mark Bucciarelli
File Number: PLN2021-00189
Location: 2110 Hillcrest Dr., unincorporated Emerald Lake Hills
Assessor's Parcel No:058-262-010 and 058 262-050

Consideration of a Design Review Permit and a Non-Conforming Use Permit, pursuant to Sections 6565.3 and 6137 of the San Mateo County Zoning Regulations, respectively, for a 895 sq. ft., new second-story addition to an existing 1,445 sq. ft., non-conforming, single-family residence with an approved detached 377 sq. ft., 2-car garage on a 9,377 sq. ft. non-conforming parcel which is bifurcated by the San Francisco Water (SFPUC) Right-of-Way (ROW). A Non-Conforming Use Permit is required to allow a major remodel (greater than 50% valuation) to a non-conforming residence with an existing 3-foot front setback where 20 foot is the minimum. No significant trees are proposed for removal Application deemed complete June 7, 2022. Project Planner: Erica Adams Email: eadams@smcgov.org

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4. **Correspondence and Other Matters**
 5. **Consideration of Study Session for Next Meeting**
 6. **Director's Report**
 7. **Commissioner Updates and Questions**
 8. **Adjournment**